

## **CAMP SWATARA**

### **LIFEGUARD - JOB DESCRIPTION**

**POSITION:** Lifeguard

**PURPOSE:** To ensure the health and safety of aquatic participants at the pool, lake, and off-site locations.

**GENERAL POSITION DESCRIPTION:** This is a summer position lasting from approximately Memorial Day to Labor Day during our summer camp season and busiest campground season. Summer Camp runs for approximately 6 weeks from end of May through July and is a co-ed residential program for children and youth in 1<sup>st</sup>-12<sup>th</sup> grade, as well as programs for adults with intellectual disabilities. The Family Camping Center (FCC) has 140 sites for tent, cabin, and RV camping for individuals, families, groups, and churches. Lifeguards are responsible to ensure the health and safety of aquatic participants at the pool, lake, and off-site locations by recognizing and responding to emergencies, performing cleaning and maintenance duties, assisting with special aquatic events, and duties as assigned. Benefits include a weekly or hourly salary, as well as room and board, if desired.

**RESPONSIBLE AND REPORTABLE TO:** Waterfront Manager

**ACCOUNTABLE TO:** Executive Director, Other Staff, Board of Trustees, and Camp Guests

**QUALIFICATIONS:**

1. Committed Christian with a willingness to accept the values of the Church of the Brethren.
2. Current lifeguard certification by a nationally recognized certifying body.
3. Current certification from a nationally recognized provider in first aid, including training on bloodborne pathogens.
4. Current certification from a nationally recognized provider in age-appropriate cardiopulmonary resuscitation (CPR) and use of an AED that includes the use of breathing devices like pocket masks.
5. Able to demonstrate skill in rescue and emergency procedures specific to Camp Swatara's aquatic areas, types of water, and activities.
6. Interest in serving in a Christian camp setting. Camp experience is preferred.
7. Personable style and skills in relating to staff, guests, and campers.
8. At least 16 years of age.
9. Acceptance of Lifeguard's Responsibilities and Camp Swatara's Personnel Policies.

**RESPONSIBILITIES:**

1. General
  - a. Recognize role and responsibilities as part of the overall mission and ministry of Camp Swatara, the Church of the Brethren, and the ongoing work of Jesus Christ.
  - b. Exhibit a spirit of cooperation, flexibility, and commitment to the team relationship with other camp staff.
  - c. Create and foster an atmosphere of friendliness and hospitality at the pool and lake to ensure an enjoyable experience for staff, campers, parents, and guests.

2. Ensure the health and safety of aquatic participants by preventing and responding to emergencies at the pool, lake, and off-site locations (must be at least 18 years old for off-site trips).
  - a. Enforce established policies, rules, and regulations.
  - b. Ensure that all pool and lake equipment is readily available, clean, and in good repair prior to use. Report any unsafe conditions or equipment failures to the Waterfront Manager.
  - c. Orient participants to established safety regulations prior to their participation.
  - d. While on duty, be present at all times, providing effective surveillance from out of the water.
  - e. Recognize and respond effectively in emergencies according to established emergency procedures.
  - f. Provide basic watercraft orientation including boarding and debarking, trimming, movement on the craft, use of personal floatation devices (PFDs), and self-rescue in case of capsizing or swamping.
  - g. Participate in periodic in-service training sessions to maintain and improve skills.
  - h. Maintain a healthy lifestyle, including sufficient rest and regular exercise, to maintain physical and mental preparedness for duties.
3. Perform routine cleaning and maintenance duties at the pool and lake.
  - a. Sweep, scrub, and tidy the pool deck and lake dock to keep them free of dirt, algae, trash, lost and found items, and other potential hazards.
  - b. Store unused equipment neatly in the equipment room or boat house. Store and secure unused watercraft on the appropriate racks.
  - c. Pool vacuuming.
  - d. Clean and sanitize pool house bathrooms.
  - e. Mow grass inside the pool fence and the surrounding area. Trim along the fence row.
  - f. Remove trash to dumpsters and recycling to appropriate containers regularly.
  - g. Keep pool office clean and organized.
  - h. Assist Waterfront Manager in checking and maintaining the pool's chemical balance as directed and to the extent of training.
4. Complete records and reports in a thorough and timely manner.
5. Wear modest swimwear and enforce swimwear dress code with campers, staff, and guests.
6. Help to plan and implement special activities including water carnivals and pool parties.
7. Provide support to summer camp counselors by doing meal swaps and assisting with groups as needed.
8. Standards, Regulations, and Policies
  - a. Implement American Camp Association accreditation standards related to Aquatics.
  - b. Abide by all state and local health department regulations.
  - c. Follow and enforce all camp policies and procedures.
9. Participate in weekly and end of season reviews and evaluations with the Waterfront Manager.
10. Assist in other areas of camp operation that may arise for the ministry of Camp Swatara.

Updated: Spring 2022